

VILLAGE OF GLENCOE  
GOLF ADVISORY COMMITTEE

Meeting Minutes  
January 17, 2011

1. CALL TO ORDER AND ROLL CALL

The Golf Course Advisory Committee was called to order at 7:00 p.m. at the Village Hall. The following members were present:

Arnold Levy  
Joe Keefe  
Rand Diamond  
Paul Grant  
Hilary Lee  
Mitch Melamed  
Ellen Van Wart

Committee member John Nesbitt was absent.

2. APPROVAL OF THE DECEMBER 2010 MEETING MINUTES

The December 2010 Golf Advisory Committee meeting minutes were approved as written.

3. MANAGERS MONTHLY REPORT

\*See attachments for detailed manager's December report.

- The financial status of Green To Tee was reviewed. Discussion took place regarding their default on repaying their past debt.
- A motion was made by Mitch Melamed to send notice to Green To Tee if they fail to pay on or before their set payment date of all/any monies due. The motion was seconded by Hilary Lee. Approved.
- Joe Keefe informed the committee that he would take the motion to the Village Board.

4. 2011 BUDGET PREVIEW: REVENUE, PAYROLL AND EXPENSES

- The proposed revenue, payroll and expenses for the 2011 season were presented. Included in the presentation was a comparison of all line items to last fiscal year.
- A request was made that we examine the credit card fees that we are paying at the Club. The credit card fees that we budgeted are very high and every measure should be taken to ensure that we are getting the lowest rates available.
- Payroll expenses along with monthly hours budgeted were reviewed.
- A suggestion was made to examine utilizing GPS or having Laser Links available for rent.
- A request was made to investigate our current cart lease and explore what the cost would be at the end of the lease to purchase the carts.

#### 5. 2011 CAPITAL EXPENDITURE PLAN

- The capital plan for 2011 was presented. Expenditures in all areas of the facility were discussed. The total 2011 budgeted capital expenditure will be \$363,952.
- It was recommended that a master planner for the GGC is retained to create strategic ideas on how to enhance the golf course. A request for proposals should be made to determine the cost of the master plan.
- The capital labor portion of the budget was explained. Capital labor expense is exclusively used for capital projects, not for day to day operations.
- A request was made that we consider creating a pull cart storage area to keep the carts out of the weather.
- A suggestion was made that we consider purchasing a remote irrigation feature as part of the pump house upgrade. Stella will discuss the necessity of this feature with Dave Arden.
- A discussion regarding the Clubhouse Task Force took place. Question was raised as to the appointment of the committee. Joe Keefe informed the group that he would bring the question up at the Village Board meeting and come back with an answer.
- Joe Keefe wanted to put on the record 'That if there is any perception that the Village Board is holding up any action to move forward with the development of the Clubhouse is incorrect.'
- Joe Keefe also wanted to make it clear that he did not vote against recommendation (from the Golf Course Development Committee), that the land be sold, he abstained from voting.
- Dave Arden and his crew were praised for the hard work and dedication on all of the capital work that has been completed this season.
- The committee was informed that Dave Arden would be in attendance at the February meeting to review the capital plan in further detail.
- A motion was made by Rand Diamond to recommended the budget and capital plan to the Village Board; the motion was seconded by Hilary Lee. Approved.

#### 6. OTHER BUSINESS

- 'Friends of the Glencoe Golf Club' was discussed briefly. It was recommended that 'Friends' be put on the agenda for the February meeting to be discussed in detail.

#### 7. NEXT MEETING OF THE GOLF ADVISORY COMMITTEE

- a. The next meeting of the Golf Advisory Committee was scheduled for Monday February 28<sup>th</sup>, 2011 at the Village Hall.

#### 8. ADJOURNMENT

- There being no further business for discussion, the meeting was adjourned at 9:18 p.m.